

SKILLS

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graph TD; SKILLS[SKILLS] --> INTERPERSONAL[INTERPERSONAL]; SKILLS --> TRANSFERABLE[TRANSFERABLE]; SKILLS --> JOB_CONTENT[JOB CONTENT];
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INTERPERSONAL

What You Are

assertive
competitive
loyal
self-directed
playful
flexible
confrontive
passive
enthusiastic
courageous
moody
serious

TRANSFERABLE

What You Do

establish a detailed plan
operate machinery and instruments
create an environment
generate ideas about the possibilities
express compassion
analyze data for meaning
construct a manual for a training program
influence others to support a new idea

JOB CONTENT

What You Know

a computer software package
steps to perform a laboratory test
procedures for auditing financial records
the color chart and rules for blending colors
steps to structured problem solving
process for an insurance claim
steps to close out a cash register